
PAUL COBURN JOINERY LIMITED: PRIVACY POLICY

Paul Coburn Joinery Limited understands that privacy is important to you. We respect the privacy of everyone, in particular those customers who visit our website, www.paulcoburnjoinery.co.uk. This privacy policy explains how our organisation uses the personal data we collect from you when you use our website, products or services.

About Us:

Paul Coburn Joinery is a private limited company registered in England under company registration number 13957841. Our registered office is 2 Charles Drive, Cramlington, NE23 7AW.

What data do we collect?

We collect the following data:

- Personal identification information (Name, email address, phone number and address).
- Any other information you choose to provide when contacting us by phone or email.

How do we collect your data?

Most of the data we collect is directly provided by you when you contact us. We collect data when you:

- Contact us online regarding any of our services.
- Contact us via email or an online form.
- Contact us via social media platforms.
- Contact us via phone or instant messenger platforms.
- Comment on our website.

How we will use your data?

We collect your data so we can:

- Respond to your enquiries
- Contact you regarding the services requested.
- Email you with special offers, maintenance reminders and other updates.

With the exception of Third Parties who enable the services we provide and the technology we use we do not share the information you provide to us.

How do we store your data?

We securely store your data on a web hosting platform which is provided by Bluehost. Any data you send to us through email will be securely stored within Google's Gmail email service.

Marketing

We would like to send you information about our products and services from time to time. If you have agreed to marketing, you may always opt out at a later date.

You have the right at any time to stop us from contacting you for marketing purposes. If you

no longer wish to be contacted for marketing purposes, please make us aware through your chosen communication channel (e.g email, phone).

What are your data protection rights?

We would like to ensure you are fully aware of all your data protection rights. Every user is entitled to the following:

The right to access – You have the right to request for copies of your personal data. We may charge a small fee for this service.

The right to rectification – You have the right to request the correction of any information which you believe to be inaccurate. You also have the right to request the completion of data you believe to be incomplete.

The right to erasure – You have the right to request us to erase your personal data, under certain conditions.

The right to restrict processing – You have the right to request us to restrict the processing of your personal data, under certain conditions.

The right to object to processing – You have the right to object to us processing your personal data, under certain conditions.

The right to data portability – You have the right to request that we transfer the data we have collected to another organisation, or directly to you, under certain conditions.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact us:

Call us on: 07525 481 116
Or email us: paulcoburnjoinery.com

What about our cookie policy?

We maintain a separate cookie policy which details how we use cookies in our website. Please visit this [link](#) for more information.

Privacy Policies of other websites

Our website may contain links to other websites. Our privacy policy only applies to our website, so if you click on a link to another website, you should read their privacy policy.

Changes to our privacy policy

We keep our privacy policy under regular review and record any updates as we introduce new features and functionality. This privacy policy was last updated on 30/04/2022.

How to contact us

If you have any questions about our privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us:

Call us on: 07525 481 116
Or email us: paulcoburnjoinery@gmail.com